



CITY OF FONTANA

SENIOR TRAFFIC ENGINEER*

\$8,184 - \$9,949 mo. + excellent benefits

* Pending City Council Approval on 05/14/2019



DEFINITION: Under general direction, plans, organizes and supervises professional transportation and/or traffic engineering work within an assigned group; and performs a variety of technical tasks relative to assigned areas of responsibility. This position may exercise direct supervision over professional and technical staff. **Possession of, and continuously throughout employment, of a Professional Traffic Engineer (TE) certificate and a valid Class "C" or its equivalent Driver's License is required. Possession of a Professional Engineer's (PE) certificate is highly desirable.**

ESSENTIAL FUNCTIONS: The incumbent must have the ability to:

- Assist in the development and implementation of goals, policies, procedures and priorities.
- Provide professional technical transportation and/or traffic engineering support services relative to assigned area of responsibility and represent the Engineering Division as necessary at public meetings.
- Interpret and apply relevant codes, ordinances, resolutions, rules and regulations.
- Prepare and/or review agreements, prepare requests for proposals and contracts for consulting services.
- Supervise the preparation, updating and maintenance of maps, plans, traffic models and records.
- Check plans for accuracy, suitability, and completeness; provide recommendations for revision and improvement.
- Meet and confer with developers, contractors, engineers and the general public relative to City policies, regulations and procedures; recommend resolution to discrepancies and problem situations with outside parties.
- Administer and/or oversee the administration of contracts; review and approve all payments and billings for contracted services.
- Coordinate activities with other divisions and departments as appropriate.
- Serve on a variety of City and outside commissions, boards and committees as assigned.
- Conduct special transportation and/or traffic engineering studies relative to assigned area of responsibility; prepare appropriate reports and analyses.
- Supervise, train and evaluate assigned professional and technical staff.
- Interpret and apply applicable codes, ordinances, rules and regulations related to development and construction.
- Interpret, review and analyze development proposals, plans and specifications.
- Prepare specifications and compose technical reports.
- Communicate effectively, both orally and in writing.
- Establish and maintain effective working relationships with outside agencies, developers, contractors, engineers, city staff and the general public.
- Perform any other tasks or functions deemed necessary to the daily operations of the employer.

THE ABOVE LIST OF ESSENTIAL FUNCTIONS IS NOT EXHAUSTIVE AND MAY BE SUPPLEMENTED AS NECESSARY BY THE EMPLOYER.

WORKING CONDITIONS: Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement, and fine coordination in preparing reports using a computer keyboard. Additionally, the position requires near and far vision in reading written reports and work related documents. Acute hearing is required when providing telephone and counter assistance.

EXPERIENCE AND TRAINING GUIDELINES: The incumbent must have knowledge of principals and practices of supervision, transportation and traffic engineering, grant administration, project management, and budget preparation and administration. **EXPERIENCE:** Four (4) years of increasingly responsible professional transportation and/or traffic engineering work with project management responsibility, **AND two (2) years** of which must have been as a supervisor. **EDUCATION:** Equivalent to a Bachelor's Degree from an accredited college or university with major course work in civil engineering, engineering technology or a closely related field. Additional years of experience and specialized training may substitute for some of the educational requirements. **LICENSES/CERTIFICATIONS:** Possession of, and continuously throughout employment, of a Professional Traffic Engineer (TE) certificate and a valid Class "C" or its equivalent Driver's License is required. Possession of a Professional Engineer's (PE) certificate is highly desirable.

APPLY: Applications available online at www.fontana.org/jobs or in person at the Human Resources office. Resumes will not be accepted in lieu of a City application packet. Facsimiles or postmarks not accepted. All applicants will be notified of the selection process via e-mail.

CLOSING DATE: Thursday, May 23, 2019 at 5:00 p.m.